TEXAS FFA

LEADERSHIP CAREER DEVELOPMENT EVENTS

RULES



Fall, 2013

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Sam Houston State University Member The Texas State University System

Business, industry and government rely on human resources to survive and prosper. Regardless of the industry in question, money and equipment are not sufficient to bring about change, growth and prosperity. Human beings are critical to all productive work. Agricultural education plays an important role in preparing individuals for careers and continuing education in a diverse group of occupations.

Agriculture, food and natural resources programs provide education and training to individuals needed in our world. The program consists of three elements: classroom instruction, supervised agricultural experience and FFA activities. The FFA has the unique characteristic of binding the program together serving as the catalyst, advancing the student more rapidly toward success.

FFA is the national organization of, by and for students of agricultural education. Since the founding of the National FFA Organization in 1928, it has been an important part of the public school program of agricultural science and agribusiness. It is an essential teaching tool for the practical application of technical skills and lessons in leadership, cooperation, and citizenship. The FFA provides learning and personal development for more than 506,000 young people by challenging them with a program of leadership activities and incentive awards designed to complement and strengthen the instructional program in agriculture.

The Texas FFA Career Development Events are educational activities organized by the National and State FFA Organizations and sponsored by colleges and universities, industry sponsors and others interested in young people in agricultural science. This manual explains the Leadership Development Events. Information for the following events will be posted on the Texas FFA Homepage.

TEXAS FFA LEADERSHIP CAREER DEVELOPMENT EVENTS ARE SPONSORED BY THE TEXAS FFA ASSOCIATION AND THE AGRICULTURAL CONSORTIUM OF TEXAS.

TEXAS FFA ASSOCIATION

Phone: (512) 480-8045 Fax: (512) 476-2894 Tom Maynard, Executive Director Tricia Sullivan, Membership Services Coordinator

Several elimination and practice sessions are held at the various members of the Agricultural Consortium of Texas. Provider contact information can be found at: <u>www.agintexas.org</u>

GENERAL

- 1. Registration must be done via the Judgingcard.com online registration system by 5:00 p.m. on the Monday prior to the event date. Supporting materials such as résumés and portfolios are considered part of an entry and must be submitted on the Monday prior to the event. Late materials will not be scored.
- Teachers are responsible for registering their team(s) via the Judgingcard.com online CDE system. Entries not posted on or before the deadline by the sponsoring university and the state FFA office will be subject to double entry fees, or risk team disqualification. Substitutions may be made by contacting the event superintendent via telephone or e-mail or at the event before the team participates.
- 3. <u>A \$50.00 fee will be assessed for each entry</u>. <u>All entry fees must be paid in full prior to</u> <u>competing</u>. <u>Late entries will be charged a double entry fee</u>. Entry fees will be paid through JudgingCard.com to "Ewell Educational Services".
- 4. Each area coordinator will certify the teams to enter, including alternate teams. This information must arrive either by fax, mail or e-mail no later than the Tuesday immediately prior to the state event. Forms are available for download on the Texas FFA Association website.
- 5. Eligibility of all team members will be verified by checking the chapter's FFA roster submitted to the Texas FFA Association. Teams that have members declared ineligible (due to not being listed on the chapter's FFA roster submitted for state and national purposes), will be required to pay the member's state and national dues in addition to a \$25.00 roster processing fee per occurrence, or be disqualified. Entries that compete with ineligible students shall be disqualified and shall forfeit any and all honors, titles or future claims to such honors and titles.
- 6. Eligibility of participating students is based on the following criteria:
 - a. Students must be eligible to participate in compliance with state laws and rules concerning extracurricular participation.
 - b. Students must be members of the FFA and listed on the state roster of a chartered chapter in current good standing.
 - c. Proof of enrollment will be requested in the case of a protest.
 - d. Members must be currently enrolled in an agricultural class to be eligible to participate. Members in accelerated block or quarter schedules which were enrolled earlier in the fall semester shall be considered enrolled for the entire semester.
 - e. National qualifiers will provide verification of enrollment before being certified for national competition.
 - f. The individual, not the chapter, qualifies in the Creed and Job Interview LDEs; therefore, should an individual not be able to compete, for any reason, in one of these LDEs for which they qualify, the next highest placing individual from the same Area shall qualify. The chapter of the individual who is unable to compete may not simply name a replacement from their own chapter.

- 7. All students shall be in official FFA dress, but according to Texas FFA Official Dress Standards, which includes black dress boots, in each event with the exception of the Agricultural Skill Demonstration events (the FFA bowtie is NOT acceptable official dress). Complete Official Dress Guidelines can be found at www.texasffa.org → About → Official Dress. Hair accessories and jewelry are acceptable. Visible socks must be black. Students not in full compliance of official dress standards shall be notified before entering the event room and given opportunity to correct the deficiency as long as such remedial action does not disrupt the event schedule. Members who fail to comply will not be allowed to compete. No penalties will be assessed and no corrections will take action after the contest begins.
- 8. Students may participate in any two events for which they are eligible. No student may participate in the same event on both the Greenhand and Chapter FFA level.
- 9. Each area will be entitled to send two teams in each event. A chapter may have one entry in each event.
- 10. There will be twelve separate events as follows:
 - a. **Greenhand Division** Only students enrolled in the first year, first semester of high school credit in an agriculture, food and natural resources class are eligible to participate in the Greenhand event with the exception of chapter conducting, where the teacher or any active member may serve as advisor. Members in middle school classes for local credit may participate in fall LDE's, but will be required to compete in the senior division in subsequent years.
 - i. Chapter Conducting
 - ii. Agricultural Skill Demonstration
 - iii. Greenhand FFA Quiz
 - iv. Greenhand Creed Speaking (Must be 7th, 8th or 9th grade as per national rules.)
 - b. Chapter Division Greenhand students may compete in the chapter FFA division.
 - i. Chapter Conducting
 - ii. Agricultural Skill Demonstration
 - iii. FFA Broadcasting
 - iv. Public Relations
 - v. Agricultural Issues Forum
 - vi. Senior Creed Speaking
 - vii. Chapter Agricultural Quiz
 - viii. Job Interview
 - ix. Agricultural Advocacy
- 11. Members of the first place team in greenhand chapter conducting, quiz, agricultural skill demonstration and creed speaking are allowed to return to like events on the senior level. Members of the first place teams in all other leadership events are ineligible to compete in that type of event again.
- 12. Results will be announced in accordance to the published schedule posted by Sam Houston State University on the registration website. Certificates of participation presented to all teams, awards made to the winning teams, and photographs will be taken of the top three teams and the top two sweepstakes chapters in each division. All team members must be in official dress for pictures, and agricultural skills demonstration team members must at least wear an FFA jacket.

- 13. Participation times shall be fixed on a rotational basis, with an equal number of area winners and runners-up in each heat. Areas shall be notified prior to the area event of the participation order. The advisor of any team unavoidably delayed and not present when scheduled to participate should call or write the general superintendent immediately. He/she must verify delay upon arrival; otherwise the team is automatically eliminated. Teams with conflicts may request a trade of performance times with another team with the approval of the general superintendent. Advisors are under no obligation to trade performance times with another chapter. The top five teams from each heat will advance to the finals. Teams advancing to the finals will be assigned times following the order of participation in the preliminaries, alternating between heat one and heat two.
- 14. Five large banners (24" x 48" with yellow border) will be awarded to the high teams in each event. Smaller rectangular banners will be awarded to sixth through tenth place. Medals will be given to each member of the first place teams. All event participants will receive a certificate of participation.
- 15. Judges' critique sheets shall be returned for review following the event.
- 16. All contests will be open to the public as space becomes available (except chapter conducting and job interview). No picture taking, videotaping, or cell phone use shall be permitted at events.
- 17. The following teams that win the state events are eligible to participate in the national career development events: job interview, agricultural issues forum, senior chapter conducting (parliamentary procedure) and greenhand creed. National qualifiers will provide verification of enrollment before being certified for national competition. In compliance with national rules, a student may be certified for one national career development event in a given year. Students who participate in a national event are ineligible to compete in that event in all future state sanctioned competitions.
- 18. Participants shall be ranked in numerical order on the basis of the final score to be determined by each judge without persuasive consultation. Judges are encouraged to collaborate on final placing. The judges' ranking of each participant then shall be added, and the winner will be that participant whose total ranking is the lowest. Other placings will be determined in the same manner (low point score method of selection).
- 19. The overall sweepstakes winner and runner-up shall be the chapters that earned the most points: first points: 10 points; second place: 9 points; third place: 8 points; fourth place: 7 points, etc. Entries placing below tenth place shall not receive sweepstakes points. In the event there is a tie for first place, co-winners and a runner-up shall be awarded. In the event there is a tie for runner-up, co-winners for runner-up honors shall be awarded. There will be two sweepstakes divisions consisting of a single and multi-teacher division.
- 20. All event materials must be posted on the Texas FFA website on or before September 1.

JUDGES FOR EVENTS

1. Area associations will provide judges for state events in accordance to the rotational table provided. All area coordinators shall submit all judges names no later than 5:00 p.m. on the Monday prior to the state event. It will be up to each area to decide on a judge and create a qualified list of current or former agriculture science teachers previously placing

fourth or better in that specific area contest. This list is to be updated and submitted to Texas FFA from each area by September 1.

- 2. At least two judges for each event, except agricultural issues forum and job interview, will be teachers. Judges representing agricultural business and industry may be used if they are qualified.
- 3. Judges should sign all critique sheets and submit them with the contest results.

CONFLICT RESOLUTION

- 1. Appeals concerning district and area standings for recognition and awards shall be resolved by officials at the corresponding levels of competition.
- 2. The state LDE process is a tournament concept that begins at the district level and culminates at the state event. Unresolved district-level disputes concerning qualification for area competition may be appealed to the respective area executive committee only after the district committee has heard and ruled on the matter in question. Teachers may request a state level review of any such ruling. The state executive committee shall overturn only those decisions that are ruled to be arbitrary or in conflict with state policy.
- 3. Appeals of area-level decisions concerning state qualification or state event decisions must be filed in writing with the Texas FFA Association executive director no later than 5:00 p.m. on the working day following the decision under appeal. All appeals shall be considered by the executive board.
- 4. Persons whose judgment may be influenced by a vested interest or a pre-existing relationship that may impair their ability to be fair and impartial must excuse themselves from all deliberations concerning appeals.
- 5. Subjective qualitative judgments inherent in evaluating event performances may not be appealed.

TENTATIVE COMPETITION ROTATION / HEATS

State FFA Leadership Development Events Sam Houston State University - Huntsville, Texas Friday, December 6, 2013

GH	GH	SR	SR	Ag	Ag			
Chapter	Chapter	Chapter	Chapter	Issues	Issues			
Conducting	Conducting	Conducting	Conducting	(HEAT #1)	(HEAT #2)			
(HEAT #1)	(HEAT #2)	(HEAT #1)	(HEAT #2)	11 (1-t)	II (Ord)			
X (1 st)	X (2 nd)	VI (1 st)	VI (2 nd)	V (1 st)	V (2 nd)			
VII (2 nd)	VII (1st)	II (2 nd)	II (1 st)	I (2 nd)	I (1 st)			
VI (1 st)	VI (2 nd)	I (1 st)	I (2 nd)	VII (1 st)	VII (2 nd)			
II (2 nd)	II (1 st)	IX (2 nd)	IX (1 st)	 IV (2 nd)	IV (1 st)			
I (1 st)	I (2 nd)	III (1 st)	III (2 nd)	III (1 st)	III (2 nd)			
IX (2 nd)	IX (1 st)	IV (2 nd)	IV (1 st)	VI (2 nd)	VI (1 st)			
III (1 st)	III (2 nd)	V (1 st)	V (2 nd)	VIII (1 st)	VIII (2nd)			
IV (2nd)	IV (1 st)	VIII (2nd)	VIII (1 st)	X (2 nd)	X (1 st)			
V (1 st)	V (2 nd)	X (1 st)	X (2 nd)	II (1 st)	II (2 nd)			
VIII (2nd)	VIII (1st)	VII (2nd)	VII (1 st)	IX (2 nd)	IX (1 st)			
						1		
GH	GH	SR	SR	FFA	FFA		Ag Advocacy	g Advocacv
Ag. Skills	Ag. Skills	Ag. Skills	Ag. Skills	Broadcast	Broadcast		(HEAT #1)	
(HEAT #1)	(HEAT #2)	(HEAT #1)	(HEAT #2)	(HEAT #1)	(HEAT #2)		-	
II (1 st)	II (2 nd)	IX (1 st)	IX (2 nd)	IV (1 st)	IV (2 nd)		III (1 st)	III (2 nd)
VI (2 nd)	VI (1 st)	X (2 nd)	X (1 st)	II (2 nd)	II (1 st)		VIII (2 nd)	VIII (1 st)
VIII (1st)	VIII (2nd)	II (1 st)	II (2 nd)	VIII (1st)	VIII (2nd)		IV (1st)	IV (2nd)
IV (2 nd)	IV (1 st)	VI (2 nd)	VI (1 st)	I (2 nd)	I (1 st)		IX (2 nd)	IX (1 st)
I (1 st)	I (2 nd)	VII (1 st)	VII (2 nd)	X (1 st)	X (2 nd)		V (1 st)	V (2 nd)
IX (2 nd)	IX (1 st)	IV (2nd)	IV (1 st)	IX (2 nd)	IX (1 st)		X (2 nd)	X (1 st)
III (1 st)	III (2 nd)	V (1 st)	V (2 nd)	VII (1 st)	VII (2 nd)		I (1 st)	I (2 nd)
VII (2 nd)	VII (1 st)	VIII (2 nd)	VIII (1 st)	III (2 nd)	III (1 st)		VI (2 nd)	VI (1 st)
V (1 st)	V (2 nd)	I (1 st)	I (2 nd)	V (1 st)	V (2 nd)		II (1 st)	II (2 nd)
X (2 nd)	X (1 st)	III (2 nd)	III (1 st)	VI (2 nd)	VI (1 st)		VII (2 nd)	VII (1 st)
GH FFA	GH FFA Creed	SR FFA	SR FFA	Job	Job		Public	Public
Creed	Speaking	Creed	Creed	Interview	Interview		Relations	Relations
Speaking	(HEAT #2)	Speaking	Speaking	(HEAT #1)	(HEAT #2)		(HEAT #1)	(HEAT #2)
(HEAT #1)		(HEAT #1)	(HEAT #2)					
VII (1 st)	VII (2 nd)	I (1 st)	I (2 nd)	X (1 st)	X (2 nd)		I (1 st)	I (2 nd)
II (2 nd)	II (1 st)	III (2 nd)	III (1 st)	VII (2nd)	VII (1st)		III (2 nd)	III (1 st)
VIII (1 st)	VIII (2 nd)	VIII (1 st)	VIII (2 nd)	III (1 st)	III (2 nd)		VIII (1 st)	VIII (2 nd)
I (2 nd)	I (1 st)	X (2 nd)	X (1 st)	VI (2 nd)	VI (1 st)		X (2 nd)	X (1 st)
X (1 st)	X (2 nd)	VI (1 st)	VI (2 nd)	II (1 st)	II (2 nd)		VI (1 st)	VI (2nd)
IV (2 nd)	IV (1st)	IX (2 nd)	IX (1 st)	VIII (2nd)	VIII (1st)		IX (2nd)	IX (1 st)
VI (1 st)	VI (2nd)	V (1 st)	V (2 nd)	IV (1st)	IV (2 nd)		V (1 st)	V (2 nd)
III (2 nd)	III (1 st)	II (2 nd)	II (1 st)	I (2 nd)	I (1 st)		II (2 nd)	II (1 st)
111 (4 1)	W (0))							

The location and times for RESULTS will be determined at a later date.

VII (1st)

IV (2nd)

IX (1st)

V (2nd)

IX (2nd)

V

(1st)

Greenhand and Senior FFA Quiz will be held entirely on Saturday, December 7.

VII (2nd)

IV (1st)

V

(1st)

IX (2nd)

V (2nd)

IX (1st)

VII (1st)

IV (2nd)

VII (2nd)

IV (1st)

2013 JUDGES' ROTATION State FFA Leadership Development Events Sam Houston State University Huntsville, Texas

	HEAT #1	HEAT #2	FINALS	
EVENT ↓	JUDGES BY AREA	JUDGES BY AREA	JUDGES BY AREA	
GH Agricultural Skills	2, 6, 7	5, 8, 10	2, 6, 8	
SR Agricultural Skills	5, 2, 6	8, 3, 9	5, 8, 3	
GH Chapter Conducting	8, 3, 7	6, 10, 1	8, 3, 6	
SR Chapter Conducting	4, 7, 2	6, 9, 5	4, 6, 9	
FFA Broadcasting	9, 2, 5	1, 4, 10	9, 1, 2	
Quiz (GH & SR) ^a	N/A	N/A	2, 5, 8	
Public Relations	9, 1, 2	4, 3, 5	2, 3, 5	
GH Creed Speaking	1, 3, 6	4, 7, 8	1, 4, 7	
SR Creed Speaking	4, 7, 8	10, 9, 1	4, 7, 10	
Ag Issues	7, 9, 3	10, 2, 4	7, 10, 9	
Job Interview ^b	10, 1, 3	5, 6, 8	10, 1, 5	
Ag Advocacy	3, 6, 8	9, 2, 5	3, 6, 9	

^a Judges in the Quiz events are needed only in the Finals.

^b Area coordinators are expected to furnish judges for Job Interview that represent agribusiness and industry.

★ All Areas have at least six (6) judges for Heats.

★ All Areas have at least three (3) judges for Finals. These Areas will have four (4) judges:

2013 = II, III, V, VI, VIII, IX 2014 = X, I, IV, VII, II, V 2015 = VIII, I, IV, VII, X, III 2016 = VI, IX, II, V, VIII, I

CHAPTER CONDUCTING

SAM HOUSTON STATE UNIVERSITY

- 1. Any member who has formerly participated on a first place senior chapter conducting team on a state level is not eligible. Members of the first place team in greenhand chapter conducting <u>are</u> allowed to return in senior chapter conducting.
- 2. References:
 - a. Opening and closing ceremonies, the current edition of the Official FFA Manual.
 - b. Parliamentary problems will be taken from Gray's Parliamentary Guide for FFA (2005 edition).
 - c. Questions following parliamentary problems will be taken from *Questions and Answers from Jarrell D. Gray's Parliamentary Guide for FFA* (2005 edition).
- 3. Each team in the event shall be limited to 20 minutes. (Penalty for excessive time shall be 10 points per minute or major fraction thereof.) A major fraction of a minute is defined as "31 seconds." *Each greenhand team shall have <u>five</u> minutes before the event starts to study the parliamentary problems listed under new business. Study period for senior teams is three minutes.* Team members are not to converse with each other during the study period. The study periods are not to be a part of the 20 minutes set for the event. Actions related to the order of business, such as filing of reports, are part of the 20 minute time limit. There are no restrictions on further study of the parliamentary problems by individuals.
- 4. Each team shall consist of not more than ten or fewer than seven members (including the advisor) without penalty.
- 5. The person serving as the advisor is limited in participation to opening and closing ceremonies only.
- 6. Ten parliamentary questions will be used, but not more than two questions will be asked any member. Each member shall be asked at least one question except the student advisor. The time used for questions is not a part of the 20-minute time limit.
- 7. The president is to sign minutes but signing of the committee and officer reports is optional.
- 8. The "Orders of the Day" and questions pertaining to the Orders of the Day will not be used in the event.
- 9. A motion to adjourn does not eliminate any of the closing ceremony.
- 10. Visitors will not be permitted on the state level. The advisor may sit in during the performance of his/her team.
- 11. Parliamentary problems and parliamentary questions will be different in Greenhand and Chapter FFA divisions.
- 12. Students will not be penalized for calling "question".
- 13. Only Sam Houston State University will be allowed to furnish station markers. Gavels will be furnished by each chapter participating.
- 14. Team members may not write on the problem.
- 15. Problems may not be removed from the competition room by team members or advisors.

TIE BREAKER

Ties will be broken based on the greatest number of low ranks. Team low ranks will be counted and the team with the greatest number of low ranks will be declared the winner. If a tie still exists, then the event superintendent will rank the team's response to questions. The team with the greatest number of low ranks from the response to question will be declared the winner. If a tie still exists then the team's raw scores will be totaled. The team with the greatest total of raw points will be declared the winner.

- 1. The team shall consist of no less than three or more than five members.
- 2. The actual demonstration including preparation and clean-up shall not consume less than 10 or more than 20 minutes. (Penalty for violation shall be 10 points per minute or major fraction thereof.) A major fraction of a minute is defined as "31 seconds."
- 3. The team is to perform an actual demonstration of a skill including anything in the Agriculture, Food and Natural Resources curriculum. Skills taught as part of the Agricultural, Food and Natural Resources TEKS shall be judged to be practical.
- 4. All necessary preliminary preparation, such as heating water, may be made before the team starts performing.
- 5. The team will start with a clean area. All equipment and supplies will be set up and removed, and the area cleaned, within the 20-minute period.
- 6. Electronic devices may be used to during the presentation. Judges should not discriminate against teams that do not use electronic devices during the presentation. The presentations should be designed to be viewed by the judges.
- 7. In the Senior skills demonstration event, there will be a three to five minute question and answer period after the conclusion of each team's demonstration. Questions can begin after the teams have cleaned up and moved their equipment behind the line so the total time of presentation can be accurately recorded. **Questions asked by the judges MUST be derived directly from the skill that was performed**. This Senior level element will count as an additional 100 points.

TIE BREAKER

Ties will be broken based on the greatest number of low ranks. Team low ranks will be counted and the team with the greatest number of low ranks will be declared the winner. If a tie still exists, then the event superintendent will rank the team's response to questions. The team with the greatest number of low ranks from the response to question will be declared the winner. If a tie still exists then the team's raw scores will be totaled. The team with the greatest total of raw points will be declared the winner.

- 1. The team shall consist of three members.
- 2. The broadcast shall not be less than 6 or more than 8 minutes. (Penalty for violation shall be 10 points per minute or major fraction thereof.) A major fraction of a minute is defined as 31 seconds.
- 3. The broadcast is to be given out of the judges' view and over a public address system with three microphones at the state level.
- 4. An information type of program covering one or more agricultural subjects is to be used. It is to be current in nature and local in content.
- 5. Skits, plays, weather reports and sound effects are not to be used.
- 6. Team members are to retain their individuality and not assume false characterizations.
- 7. The team is to assume that its chapter has a regularly scheduled non-commercial audio broadcast (examples include: podcast, local radio, webinar, etc.). The broadcast provides an announcer to introduce the program and to sign it off the air.
- 8. One team member may serve as moderator or discussion leader but should not be designated as a broadcast director. At the contest, teams must present a Statement of Originality to the judges. Since both students and teachers make significant contributions to the script, the script is property of the chapter.
- 9. Team members will have an opportunity to test the microphones before performing the broadcast. One team advisor may assist in testing equipment prior to performance. A maximum of three minutes will be allowed for such testing. Following the three-minute set-up time, the timekeeper will provide a brief orientation. After this orientation, the team will then be allotted a maximum of one minute to begin the broadcast. The time for the 6-8 minutes allotted for broadcast will begin at the conclusion of this minute or on the first word of the broadcast, whichever occurs first.

TIE BREAKER

Ties will be broken based on the greatest number of low ranks. Team low ranks will be counted and the team with the greatest number of low ranks will be declared the winner. If a tie still exists, then the event superintendent will rank the team's response to questions. The team with the greatest number of low ranks from the response to question will be declared the winner. If a tie still exists then the team's raw scores will be totaled. The team with the greatest total of raw points will be declared the winner.

- 1. Each team shall consist of three or four members. Where four members are used, the top three scores will be used for the team score.
- 2. The questions will be of two types with equal distribution and equal weight:
 - a. Multiple Choice
 - b. True or False
- 3. The questions will be taken from:
 - a. The current edition of the Official FFA Manual and limited to the following sections:
 - i. Mission and Strategies
 - ii. FFA History
 - iii. FFA Tradition
 - iv. FFA Ceremonies
 - v. FFA Chapter Operations (with the exception of the section on parliamentary procedure)
 - vi. FFA Program and Activities
 - vii. FFA Awards
 - b. Jarrell D. Gray's Parliamentary Guide (2005 edition).
 - c. Leadership Guide for District Officer Candidate Study Guide.
- 4. Questions used in the area events will be considered in the selection of questions for the state event.
- 5. Teams may begin the event at the designated start time or at any time thereafter until 11:00 a.m. All members of the same team must begin the event at the same time. Junior and senior teams from the same chapter may enter the room separately, but the one entering first may not leave until the other enters the room.
- 6. The following procedure will be used for breaking ties:
 - a. Team or individual with the high score on the Parliamentary Procedure section wins. If still tied, the team or individual with high score on FFA manual section wins.
 - b. If still tied, the team or individual with high score on the Leadership Guide for District Officer Candidate section wins.
 - c. If still tied, the individuals will be named as co-winners of that placing. Team standings will be broken by the team with the highest individual, second highest individual, etc.
- 7. The Ag Sales/FBM/AgMech scan sheet will be used for all state events. Chapters must provide their own scan sheets and they should be bubbled with the chapter number prior to the event.
- 8. The quizzes and scan sheets will be returned after the state contest.

- 1. Each team shall consist of three or four members. Where four members are used, the top three scores will be used for the team score.
- 2. The questions will be of two types:
 - a. Multiple Choice
 - b. True or False
- 3. The questions will be taken from:
 - a. 30 questions from the current edition of the Official FFA Manual and limited to the following sections:
 - i. Mission and Strategies
 - ii. FFA History
 - iii. FFA Tradition
 - iv. FFA Ceremonies
 - v. FFA Chapter Operations (with the exception of the section on parliamentary procedure)
 - vi. FFA Program and Activities
 - vii. FFA Awards
 - b. 30 questions from Jarrell D. Gray's Parliamentary Guide (2005 edition)
 - c. 30 questions from the current edition of the 2013 Leadership Guide, posted on the Texas FFA website, excluding the Constitution and Bylaws.
 - d. 60 questions from the current issues of Texas Farm Facts and the Ag Issues Current Events published for the current LDE season.
- 4. Questions used in the area events will be considered in the selection of questions for the state event.
- 5. Teams may begin the event at the designated start time or at any time thereafter until 11:00 a.m. All members of the same team must begin the event at the same time. Junior and Senior teams from the same chapter may enter the room separately, but the one entering first may not leave until the other enters the room.
- 6. The following procedure will be used for breaking ties:
 - a. Team or individual with the high score on Parliamentary Procedure section wins,
 - b. If still tied, the team or individual with high score on FFA manual section wins,
 - c. If still tied, the team or individual with high score on Leadership Guide section wins,
 - d. If still tied, the team or individual with high score on Farm Facts section wins,
 - e. If still tied, the team or individual with high score on Issue and Current Events section wins,
 - f. If still tied, the team or individual will be named as co-winners of that placing; team standings will be broken by the team with the highest individual, second highest individual, etc.
- 7. The Ag Sales/FBM/AgMech scan sheet will be used for all state events. Chapters must provide their own scan sheets and they should be bubbled with the chapter number prior to the event.
- 8. The quizzes and scan sheets will be returned after the state contest.

The FFA Creed outlines the FFA organizations beliefs regarding the agriculture industry. The purpose of the FFA Creed LDE is to not only develop the public speaking abilities of 7^{th} , 8^{th} or 9^{th} grade members but also to help preserve the heritage of our organization through competitive performance. The creed contest allows students to begin their speaking career and develop an understanding of the history of FFA and Agriculture.

- 1. This event will be open to the public. Applause shall be held until all participants have spoken.
- 2. Contestants will be sequestered in a designated holding area at the start of the event and may not exit prior to competing without a monitor. Students not in the holding room at the start time for the first speaker will be penalized 300 points (equivalent of points available for response to questions), yet allowed to compete. Advisors or other involved parties may not enter the room or contact the student once the event has commenced. Students competing in another event MUST be accompanied by an SHSU escort and the event superintendent must be notified of the need for an escort prior to the day of competition.
- 3. The event will include an oral presentation as well as answering questions directly related to the Creed.
- 4. Members will present the FFA Creed from the current edition of the Official FFA Manual.
- 5. The event will be a timed activity with four minutes for presentation. After four minutes, contestant will be deducted one point for every second over set time.
- 6. The event will include oral questions. There will be a maximum of three questions per contestant with a time limit of five minutes. The same questions will be asked to all contestants. These questions will be thought-type questions directly related to the Creed. Two part questions should be avoided.
- 7. No props are to be used.
- 8. Each contestant must recite the FFA Creed from memory. Each contestant shall begin the presentation by stating. "The FFA Creed by E. M. Tiffany." Each contestant shall end the presentation with the statement, "... that inspiring task. Thank you." Any other words spoken as part of an introduction or conclusion shall be assessed a penalty deduction of twenty (20) points per word. Point deductions will only be taken after the judges indicate, "You may begin."
- 9. At the time of the event, the judges will be seated in different sections of the room in which the event is held. They will score each participant on the delivery of the Creed, using the score sheet provided.

TIE BREAKER

Ties will first be broken by total net scores and then by the score for answer to the questions.

ELIGIBILITY

The Greenhand Creed Speaking Event will be limited to students in grades 7, 8, or 9.

The FFA Creed outlines the FFA organizations beliefs regarding the agriculture industry. The purpose of the FFA Creed LDE is to not only develop public speaking abilities of all members, but also to help preserve the heritage of our organization through competitive performance. The senior creed event allows students to further their speaking career and develop an understanding of the history of FFA and Agriculture. The contest encourages demonstration of the ability to utilize critical thinking skills and verbal cognitive skills. Senior FFA Creed broadens agriculture knowledge and creates agriculture advocate skills. This contest encourages and emphasizes the importance of being an ambassador for agriculture in a community as a student prepares to compete at advanced levels.

- 1. This event will be open to the public. Applause shall be held until all participants have spoken.
- 2. Contestants will be sequestered in a designated holding area at the start of the event and may not exit prior to competing without a monitor. Students not in the holding room at the start time for the first speaker will be penalized 300 points (equivalent of points available for Response to Questions), yet allowed to compete. Advisors or other involved parties may not enter the room or contact the student once the event has commenced. Students competing in another event MUST be accompanied by an SHSU escort and the event superintendent must be notified of the need for an escort prior to the day of competition.
- 3. The event will include an oral presentation as well as answering questions directly related to the Creed.
- 4. Members will present the FFA Creed from the current edition of the Official FFA Manual.
- 5. The event will be a timed activity with four minutes for presentation. After four minutes, contestant will be deducted 1 point for every second over set time.
- 6. The event will include oral questions. There will be a maximum of three questions per contestant with a time limit of five minutes. The same questions will be asked to all contestants. These questions will be thought-type questions directly related to the Creed. Two part questions should be avoided.
- 7. No props are to be used.
- 8. Each contestant must recite the FFA Creed from memory. Each contestant shall begin the presentation by stating. "The FFA Creed by E. M. Tiffany." Each contestant shall end the presentation with the statement, "... that inspiring task. Thank you." Any other words spoken as part of an introduction or conclusion shall be assessed a penalty deduction of twenty (20) points per word. Point deductions will only be taken after the judges indicate, "You may begin."
- 9. At the time of the event, the judges will be seated in different sections of the room in which the event is held. They will score each participant on the delivery of the Creed, using the score sheet provided.

TIE BREAKER

Ties will first be broken by total net scores and then by the score for answer to the questions.

ELIGIBILITY

The Senior FFA Creed Speaking Leadership Development Event is open to all members.

PUBLIC RELATIONS

SAM HOUSTON STATE UNIVERSITY

Teams will consist of 2 to 4 members and all members must be FFA members from the same local chapter.

PRESENTATION INFORMATION

The Texas FFA Public Relations team's presentation before the judging committee during the state competition will be based on the following scenario:

- 1. Each presentation will be 5 to 8 minutes in length. Teams will be penalized for any discrepancy in time at the rate of one point per second over or under the time limit.
- 2. Teams will consist of 2 to 4 members from the same FFA Chapter.
- 3. Technology may be used during the presentation. Judges WILL NOT discriminate against teams that do not use technology.
- 4. Teams MUST wear official dress as described in the Official FFA Manual, but according to Texas Standards (black dress boots are acceptable).
 - a. Teams may not wear costumes.
 - i. Costumes are described as any garment worn other than official dress.
 - ii. Required Personal Safety Equipment is allowed.
- 5. Teams are allowed a maximum of 5 minutes for set up and 5 minutes for tear down. Set up and tear down may only be completed by the presenting members and one advisor/designee. Teams will be penalized for any discrepancy in time at the rate at one point per second over the time limit.
- 6. Team members may only represent themselves as FFA members and not assume false characterization.
- 7. Teams should only provide materials to judges that are relevant to the target audience.

EVALUATION INFORMATION

District, Area and State Competitions:

- 1. A 20 question-bank will be developed annually by the Texas FFA Association.
 - a. Each participant will be asked only one question from the provided 20 question list with a maximum of one minute to respond per question.
 - i. Question add-on's will be accepted by other team members but the one minute time limit on that question will be enforced by a judge calling "TIME".
 - ii. Once time is called participant must stop speaking.
 - iii. Time will begin at the completion of the question being asked by the judge.

TIE BREAKER

Ties will be broken based on the greatest number of low ranks. Team low ranks will be counted and the team with the greatest number of low ranks will be declared the winner. If a tie still exists, then the event superintendent will rank the team's response to questions. The team with the greatest number of low ranks from the response to question will be declared the winner. If a tie still exists then the team's raw scores will be totaled. The team with the greatest total of raw points will be declared the winner.

* The target audience for this event is changed each year. 2010: 8th grade students, 2011: School Board, 2012 : Community service organization, 2013 : Student/Parent HS Orientation, 2014 : Business & Industry Representatives, 2015 : 8th grade students

The purpose of the Agricultural Issues Forum is to: 1) stimulate the study of and interest in agricultural issues among agriculture students and the "non-agricultural" public, and 2) encourage local efforts by providing recognition for those who have demonstrated skills and competencies as a result of instruction in issues analysis.

I. OBJECTIVES

- 1. Investigate a variety of local, state, national and international issues facing agriculture through classroom instruction.
- 2. Engage students in the selection, research, planning and presentation of a local, state, national or international agricultural issue with relevance to the local community.
- 3. Demonstrate through the portfolio, presentation and questioning an understanding of the principals and fundamentals of agricultural issue analysis.
- 4. Connect agriculture students with professionals in the industry as they research and present their forum.
- 5. Increase the awareness of agricultural issues at the local, state or national level through presentations of the forum.
- 6. Apply teamwork, leadership and communication skills for career success.

II. EVENT RULES

- 1. Team make-up: A minimum of three and a maximum of seven students who are actively participating, orally presenting, and available to answer judges' questions. One team member may serve as a non-presenting technician but must answer questions. Such participation of a technician shall not impact participation scores but shall be counted toward the total number of team members.
- 2. Team members must be in official dress as outlined in the Official FFA Manual but according to Texas Standards (black dress boots are acceptable) for the entire presentation. Members not in compliance will be subject to General Rule #7.
- 3. Presentations may include but are not limited to props, skits, other creative paraphernalia, and current technology. However, teams should not be penalized for not utilizing previously mentioned items.
- 4. Guidelines of eligibility for the Agricultural Issues Forum will be consistent with other National FFA Career Development Events. Teams will be certified by respective area coordinators and Texas FFA Association.
- 5. A minimum of three competent and unbiased judges will be provided. They will be instructed not to take sides on the issue(s). Professors and industry representatives are recommended. There will be a minimum of five judges at the state level with three being qualified Ag Science teachers. The low and high rank that each team receives will be dropped when ranks are added to determine placings.
- 6. The "Statement of Originality" shall be submitted with the portfolio. The "Statement of Originality" must be signed by the agriscience teacher and each member of the team.
- 7. The team must submit a copy of the portfolio electronically via the judgingcard.com system as a PDF file, no later than 5:00 p.m. on the Tuesday preceding the state events. The electronic material is what the judges will score the judges will NOT be scoring any documents turned in after this deadline.
- 8. Audience members are not permitted to take pictures, audio or videotape any team's presentation.

III. EVENT FORMAT

- 1. EQUIPMENT : Each team must provide all necessary equipment.
- 2. Each team will conduct a presentation on the issue developed and presented at the local level.
- 3. The issue will come from one of the following seven agricultural issue topic areas as listed in the Focusing on Agricultural Issues instructional materials:
 - a. Environmental Issues
 - b. Agricultural Technology Issues
 - c. Animal Issues
 - d. Agricultural Career Issues
 - e. Economy and Trade Issues
 - f. Agricultural Policy Issues
 - g. Food Safety Issues
 - h. Biotechnology Issues
 - i. Other Agriculture Issues as covered in the AFNR TEKS
- 4. The same agricultural issue presentation and portfolio will not be used at the state level in subsequent years by the same chapter/advisor.
- 5. Research on the topic must be current and students must be involved in all the research of the topic and development of the portfolio.
- 6. The portfolio should include items described in sections a, b, and c below. The portfolio will be limited to a maximum of ten pages single sided or five pages double sided, not including cover page and statement of originality. The cover page will include: the title of the issue (in the form of a question), name, address and phone number of the chapter. A maximum of ten (10) points will be deducted for exceeding the maximum amount of pages, and/or for not including the cover page, and/or statement of originality containing required information.
 - a. A maximum of two pages of the portfolio will include a summary of the issue, answering the following questions:
 - List course(s) in which instruction occurred.
 - Why is this issue important now?
 - Who is involved in the issue?
 - How can the issue be defined?
 - What is the historical background of the issue and what caused it?
 - What are the pros?
 - What are the cons?
 - Is there strong disagreement on how the issue should be solved?
 - b. A bibliography of all resources and references cited which may include personal interviews, websites and any other supporting material. Bibliography should be in APA format.
 - c. Indicate date of area competition and provide documentation that local forum(s) occurred prior to state portfolio deadlines. Documentation can include any of the following:
 - Letters from organizations
 - News articles print or electronic media
 - Photos

Portfolio judges may take into consideration the quality and quantity of presentations made to audiences outside of the school. No points will be awarded for school presentations to students or presentations to teachers. In addition, no points will be awarded for forums presented as any part of a district, area or invitational FFA competition.

High quality forums are those presentations made to community groups that would have an interest in the issue. High quality forums can also be with smaller numbers of individuals who hold elected, appointed, some other official position or position of prominence in the local community that will be making decisions on the issue. These may include, but are not limited to, civic organizations, booster clubs, people of interest, businesses of interest, elected officials, alumni and young farmers.

Low quality forums would be dropping in at a local business un-scheduled and giving a presentation to the workers or going to the home of one of the parents to make a presentation. These may include, but are not limited to, classroom presentations or presentations given to student-led organizations. Low quality forums will receive zero or minimal points.

- 7. Time Limits: Five minutes will be allowed for set up. The presentation will be a maximum of 15 minutes in length. The presenters will receive a signal at 10 minutes and at 14 minutes. At 15 minutes, the timekeeper will announce that time is up, and the presentation will end. A maximum of five minutes for questions and answers will be allotted. Questions and answers will terminate at the end of five minutes for District, Area and State Semi-Finals. Seven minutes of questions and answers will be allotted for State Finals. Five minutes will be allowed for take down.
- 8. The presentations will be designed to be viewed by the judges. The audience at-large will not be of concern to the presenters.
- 9. The judges will ask questions of all individuals of the presenting team including the technician. Each individual is required to respond to at least one question from the judges.

IV. SCORING

- 1. Presentation (1000 points):
 - a. Introduction (100 points)
 - b. Pro Viewpoint (200 points)
 - c. Con Viewpoint (200 points)
 - d. Summary (100 points)
 - e. Overall presentation (50 points)
 - f. Questions (250 points total): {Quality of answers (200 points); participation by team (50 points)}
 - g. Portfolio Scorecard Total (100 points)
- 2. Portfolio Scorecard: (100 points)
 - a. Cover with required information (10 points)
 - b. Summary of issue (quality of information) (20 points)
 - c. Bibliography (5 points)
 - d. Documentation of local forums (15 points)
 - e. Pictures, letters, articles (25 points)
 - f. Overall portfolio: neatness, creativity, organization (25 points)
- 3. Prior to the event the portfolios will be judged and scored by qualified individuals using the portfolio score sheet. Portfolio scores will be averaged and supplied to the presentation judges after they have scored the presentation. Portfolio comment cards will be completed by portfolio judges and presented to the teams at the awards function. Presentation judges will be furnished with copies of the team portfolio, which they will use to formulate questions.
- 4. Judges' ranking will be used to place teams.
- 5. Participants shall be ranked in numerical order on the basis of the final score to be determined by each judge without consultation. The judges' ranking of each participant then shall be added (the low and high rank that each team receives will be dropped when ranks are added to determine placings) and the winner will be that participant whose total ranking is the lowest. Other placings will be determined in the same manner (low rank method of selection).

V. TIEBREAKERS

Ties will be broken based on the greatest number of low ranks. Team low ranks will be counted and the team with the greatest number of low ranks will be declared the winner. If a tie still exists, then the event superintendent will rank the team's response to questions. The team with the greatest number of low ranks from the response to question will be declared the winner. If a tie still exists then the team's raw scores will be totaled. The team with the greatest total of raw points will be declared the winner. Dropped ranks are excluded from consideration during tiebreakers.

VI. REFERENCES

This list of references is not intended to be inclusive. Other sources may be utilized and teachers are encouraged to make use of the very best instructional materials available. See National CDE Rules for a list of possible references.

JOB INTERVIEW

SAM HOUSTON STATE UNIVERSITY

The purpose of the FFA Job Interview Event is designed for FFA members to develop, practice and demonstrate skills needed in seeking employment in the agricultural industry. Each part of the event simulates "real world" activities that will be used by real world employers.

I. FORMAT

The contest site will provide all equipment and paper necessary, except writing pens. The event is developed to help participants in their current job search (for SAE projects, part-time and full-time employment). Therefore, the cover letter, résumé and references submitted by the participants must reflect their current skills and abilities and must be targeted to a realistic agricultural job or internship for which they are qualified. Participants cannot develop a fictitious résumé for a fictitious job or internship.

There are six (6) sections to this event: 1) Cover Letter; 2) Résumé; 3) Application; 4) Telephone Interview; 5) Personal Interview; and 6) Follow Up Letter.

II. RULES

- 1. This event is limited to one member per chapter.
- 2. All cover letters, résumés and letters of recommendation must be submitted electronically to contest officials at Sam Houston State University via the judgingcard.com entry system as a PDF file, no later than 5:00 p.m. on the Monday preceding the state events. **The electronic material is what the judges will score the judges will NOT be scoring any documents turned in after this deadline.**

Contestants <u>may</u> bring a copy of their submitted résumé and cover letter or business cards, and/or padfolio (with a blank writing pad) to <u>all</u> areas of the contest. They may <u>not</u> bring any other supporting documents such as work samples, pictures or a portfolio of work. Padfolios may be checked for items that are permitted.

Materials will be scored by independent (business and industry) judges who are not a part of the onsite interview portions of the event. Scores assessed for the preliminary round (heats) will be applied to the final round without reassessment of materials.

- 3. Cover Letter (100 points)
 - a. The contestants must submit a single-spaced letter of intent [cover letter] using 8¹/₂" x 11" *white* paper.
 - b. The paper is to be single-sided only, typed using 11 point Times New Roman font and left justified.
 - c. The letter is to be addressed to Doug Ullrich, Superintendent, Job Interview LDE and dated for the day of the event. The following address should be used: P.O. Box 2088, Huntsville, Texas 77341.
 - d. Greeting should be addressed to: Dr. Ullrich
- 4. Résumé (200 points)
 - a. The contestants must submit a single-spaced résumé using 8¹/₂" x 11" white paper.

- b. The résumé is to be single-sided only, typed and not to exceed two pages total.
- c. The body of the résumé shall be in 11 point Times New Roman font.
- d. The résumé must be non-fictitious and based upon their work and educational history.
- e. Three different letters of reference are to be submitted.
- 5. Application (100 points)
 - a. Contestants will complete a job application on-site, prior to the personal interview. Contestants may use their résumé to complete the application. The application will be provided by the provider and is not a set or standard application. Contestants should be prepared for any application.
 - b. The application completion will last a maximum of thirty (30) minutes.
 - c. Pens must be provided by the contestant.
 - d. Paper will be provided by the contest site.
 - e. All applicants will begin the application process at the same time.
- 6. Telephone Interview (50 points)
 - a. Contestants will interview with one of the following three (3) people:
 - i. Human, Fiscal and Resource personnel director
 - ii. Employer's Assistant
 - iii. Employer
 - b. The telephone interview will last a maximum of three (3) minutes.
 - c. Contestants are to position themselves so that they obtain a personal interview with the employer.
 - d. Contestants should interview with the thought that the company has already received their cover letter, résumé and three letters of reference.
 - e. Judges will initiate the telephone interview.
 - f. One of the judges will be designated as the interviewer.
 - g. All judges will evaluate the telephone interview individually.
- 7. Personal Interview (500 points)
 - a. The personal interview will consist of an interview in front of a panel of judges. Each interview will last a maximum of ten (10) minutes.
 - b. All judges should ask questions during the personal interview.
- 8. Follow-Up Letter (50 points)
 - a. Contestants will submit a computer generated follow-up letter after the interview. A computer and printer will be provided and no prewritten or pre-printed letters will be accepted. The site provider will declare the computer system to be used for the state contest at the beginning of each school year.
 - b. The letter should be addressed to Dr. Doug Ullrich and dated for the day of the event. The following address should be used: PO Box 2088, Huntsville, Texas 77341.
 - c. The letter should be a response to their interview.
 - d. The contestant will have fifteen (15) minutes to complete the computer generated follow-up letter.
- 9. Official dress is required as outlined in the Official FFA Manual but according to Texas Standards (black dress boots are acceptable).
- 10. This contest is not open to the public.
- 11. Initial résumé and application scores will be carried through to the Final Round.

- 12. The top five contestants from each heat will advance to the finals.
- 13. These are state rules. District and area rules may vary.

III. TIEBREAKERS

In the event of a tie, the ranks of the contestant's personal interview will be utilized to break the tie. If further tiebreakers are necessary the following should be used in order: 1) Telephone Interview; 2) Follow-Up Letter; 3) Application; 4) Résumé; 5) Cover Letter; 6) Match.

References:

The list of references is not intended to be inclusive. Other sources may be utilized and teachers are encouraged to make use of the very best instructional materials available. The following list contains references that may provide help during event preparation:

- National FFA Core Catalog Past CDE Material
- Gregg Manual

This contest will be designed to inform the general public and consumers about the importance and value of the agriculture industry and how agriculture impacts human lives.

I. OBJECTIVES

- 1. To promote the agriculture on all levels, from local to the state level.
- 2. To educate the consumer and general public about the importance and value of the agriculture.
- 3. To promote the principles of agriculture such as: biotechnology, soil stewardship, resource management, economic and environmental benefits as well as the humane principles of sound livestock production and management.
- 4. To prepare students to promote agriculture in a professional and effective manner through essential communication and presentation skills.

II. PRESENTATION INFORMATION

- 1. Each presentation will be 5-8 minutes in length.
- 2. Teams must wear official dress as outlined in the Official FFA Manual, but according to Texas Standards.
- 3. Teams will consist of three to five members from the same chapter. Eligible students must meet LCDE eligibility requirements outlined in the LCDE general rules.
- 4. The target audience is established by the presentation and writers are encouraged to use creativity.
- 5. Teams are allowed a maximum of 5 minutes for set up and 5 minutes for tear down. Set up and tear down may only be completed by the presenting members and one advisor/designee. Teams will be penalized for any discrepancy in time at the rate of one point per second over the time limit.
- 6. Teams will be penalized for any discrepancy in time, at the rate of one point per second over or under the time limit.
- 7. This is a team effort, therefore the team is encouraged to interact and participate equally.
- 8. Presentations may include props, skits, and other creative paraphernalia.
- 9. Each team's time for presentation and questions will last no more than 13 minutes.
- 10. At the conclusion of the presentation, questions will be asked. Questions asked during the interview will include questions about presentations and current agricultural issues. Questioning should include all team members. The question and answer period shall last for five minutes, and the time keeper shall call "time" when five minutes has expired. A contestant speaking when time is called may finish his or her sentence.

2013 Theme: Safe and Wholesome Food Supply

Appendix

Support Materials for Teachers and Judges

AGRICULTURE ISSUES STATEMENT OF ORIGINALITY

By signing this document, we the representatives of the ______ FFA Chapter acknowledge that the attached Agricultural Issues Forum portfolio and the event presentation are products of original research and effort by the members signed below.

The title of the presentation is:

All members of the team, including alternates must sign below. This form should accompany your portfolio.

Agriculture, Food & Natural Resources Teacher Signature Agriculture, Food & Natural Resources Teacher Signature

Member Signature

Note: The statement of originality should be sent only to SHSU. It is not necessary to submit a copy to the state office.

FFA BROADCASTING STATEMENT OF ORIGINALITY

By signing this document, we the representatives of the ______ FFA Chapter acknowledge that the attached FFA Broadcasting script are products of original research and effort by the members and advisor(s) signed below. Since both members and advisor(s) made significant contribution to the script, it belongs to this FFA chapter.

The title of the presentation is:

All members of the team, including alternates must sign below. This form should be given to the FFA Broadcasting judges prior to the production.

Agriculture, Food & Natural Resources Teacher Signature

Agriculture, Food & Natural Resources Teacher Signature

Member Signature

Member Signature

Member Signature

Note: The statement of originality should be given to the judges at SHSU. It is not necessary to submit a copy to the state office.

CHAPTER CONDUCTING SCORE CARD – PAGE 1

TEAM: Area: 1			2	3	4	5	6	7	8	9	10
	Points										
Part I. Opening Ceremony (190 points)											
A. Accuracy of statements (1pt/missed or added words)	90										
B. Clearness of expression, understanding, and general effectiveness. (5-10pts volume issues)	100										
Part II. Order of Business (60 points)											
 A. Minutes of the previous meeting Date of last meeting End Balance in Minutes=Beginning Balance of Treasurer Last Treasurer's Report Business from last meeting Signature of President and Secretary (-3 points per each missed item) 	15										
 B. Report of the Treasurer Current Date Balance on Hand at date of last report Receipts & Disbursements since last report Present Balance Treasurer signature (-3 points per each missed item) 	15										
C. Committee Reports											
 Report from a standing committee If a report has a recommendation, then a motion should be offered to accept the report if no motion is offered -5pts 	15										
 2. Report from a special committee If a report has a recommendation, then a motion should be offered to accept the report – if no motion is offered -5pts 	15										

Chapter Conducting Page 2		1				-		_	0		10
TEAM: Area:		1	2	3	4	5	6	7	8	9	10
Part III. New Business (Parliamentary Problems)											
(600 points) At this point the team members will take up											
parliamentary problems previously presented by the judges.											
A. Satisfactory participation by all team members											
• A minimum of 3 participation marks per	50										
member for full credit.											
• The V.P. receives 1 participation											
mark per problem they chair. A^{nd} is not not in attaction											
 A 2nd is not participation. Sentinel informing President 											
counts for 1 participation mark.											
B. Information and understanding shown											
Points should be divided equally	500										
between the number of major steps needed to											
properly work the problem. Fractions of											
points should be rounded down to the											
nearest whole number.											
C. Dispatch and effectiveness											
 Using correct parliamentary procedure with 	50										
consideration given to alternative methods to											
working the problem.											
• Realistic and Quality discussion and debate											
a. Only takes one to discussb. It takes at least two to debate with											
opposite opinions											
c. Heated debate should be strong											
d. Heavily debated = more than 2											
discussions and having different											
opinions											
Correct terminologies on motions = -2pts per error											
Part IV. Closing Ceremony (50 points)											
A. Accuracy of statements											
(1 pt. per word missed/added not to exceed 25 pts.)	25										
B. Clearness of expression, understanding, and											
general effectiveness. (5-10 pts. for volume issues)	25										
Part V. Parliamentary Questions (100 points)											
• Answers to ten questions by the judges on	100										
Parliamentary Procedure.	100										
• To receive full credit – answers must be											
verbatim.											
 Partial credit should be given for correct responses that are not verbatim. 											
responses that are not verbattin.					+	<u> </u>	<u> </u>				
Total Points	1000										
Penalty Deduction [10 pts. @ major fraction of a min											
Final Score	-										
Ranking											
Example of Dortisingtion Formula, Formula to coloulate deduction											

Example of Participation Formula: Formula to calculate deductions (only use if member does not receive 3 marks). Least participation marks subtracted from most participation marks and multiply that number by 2 and then subtract that result from 50 to get your total points. Example: Sentinel has 2 marks and Secretary has 8 marks: 8-2=6, 6*2=12, 50-12=38 points for participation.

CHAPTER CONDUCTING JUDGE'S NOTE SHEET

Chapter	
Part I. Opening Ceremony (190)	Part II. Order of Business (60)
A. Accuracy of Statements (90) pts.	A. Minutes of previous meeting (15) pts.
President Treasurer	B. Report - Treasurer (15)
Vice Pres Sentinel	C. Report-Standing Committee (15)
Secretary Advisor	
	Report - Special Committee (15) pts.
Reporter	
B. Clearness of expression, understanding	TOTAL PART II pts.
and general effectiveness (100)pts.	
TOTAL PART I pts.	NOTES
Part III. New Business (600)	Problem 1.
A. Participation (50) pts.	
President Sentinel	
Vice Pres. Member #1	
Secretary Member #1	
Treasurer Member #3	
Reporter	
B. Information and Understanding	
Shown (500) pts.	
C. Dispatch and Effectiveness (50) pts.	Problem 2.
TOTAL PART III pts.	
^	
Part IV. Closing Ceremony (50)	
A. Accuracy of Statements (25) pts.	
Notes:	
Notes.	
D. Clearman of armunation understanding	Ducklass 2
B. Clearness of expression, understanding	Problem 3.
and general effectiveness (25) pts.	
Notes:	
TOTAL PART IV pts.	
Part V. Parliamentary Questions (100)	
1 4 7 10	
2 5 8	
3 6 9	
TOTAL PART V pts.	Problem 4
po.	
Total Saara Tima	
Total Score Time	
Part I Time Deduction -	
Part II 10 pts. per minute	
Part III or major fraction	
Part IV	
Part V	
Total Grant Total pts.	

PARLIAMENTARY QUESTIONS

Team Number	1	2	3	4	5	6	7	8	9	10	11	12
Question #1												
Question #2												
Question #3												
Question #4												
Question #5												
Question #6												
Question #7												
Question #8												
Question #9												
Question #10												
TOTAL POINTS												

PARTICIPATION BY MEMBERS

Team Number	1	2	3	4	5	6	7	8	9	10	11	12
President												
Vice-President												
Secretary												
Reporter												
Treasurer												
Sentinel												
Member												
Member												
Member												

SKILL DEMONSTRATION SCORE CARD – <u>GREENHAND LEVEL</u>

TEAM NAME:		1	2	3	4	5	6	7	8	9	10
	Points										
Part I. Explanation of Skill (300 points)											
 A. Introduction of team members, justification of the agricultural skill, explanation of skill as performed, and summary of conclusions. 	100										
B. Satisfactory participation of all team members.	100										
C. General effectiveness of the explanation	100										
Part II. Performance of the Skill (700 points)											
A. Performance of the skill:											
1. Preparation (setting up supplies and equipment for demonstration)	50										
2. Actual performance of the agricultural skill	450										
3. Cleaning up (removal of supplies and equipment and cleaning up demonstration area)	50										
B. Is the skill applicable to be performed by a high school student in the workplace?	50										
C. Satisfactory participation by all team members	100										
Total Points	1000										
Penalty Deduction [10 pts. @ major fraction of a m	inute]										
Final Score											
Ranking											

Skills Judge's Note Sheet – <u>GREENHAND LEVEL</u> Chapter _____

Part I. Explanation of Skill (300)
A. Introduction of team members, justification of the agricultural skill, explanation of skill as
performed, and summary of conclusions. (100)
B. Satisfactory participation by all team members (100)
C. General effectiveness of the explanation. (100)
Part II. Performance of the Skill (700)
A. Performance of the Skill
1. Preparation (setting up supplies & equipment for demonstration (50)
2. Actual performance of the agricultural skill (450)
2. Cleaning up (non-available of availing the analysis of demonstration area (50)
3. Cleaning up (removal of supplies & equipment & cleaning of demonstration area (50)
B. Is the skill applicable to be performed by a high school student in the workplace? (50)
2. Is the skill appreade to be performed by a high beneof statent in the workplace. (6.6)
C. Satisfactory participation by all team members (100)

SKILL DEMONSTRATION SCORE CARD – <u>SENIOR LEVEL</u>

TEAM NAME:		1	2	3	4	5	6	7	8	9	10
	Points										
Part I. Explanation of Skill (300 points)											
A. Introduction of team members, justification of the agricultural skill, explanation of skill as performed, and summary of conclusions.	100										
B. Satisfactory participation of all team members.	100										
C. General effectiveness of the explanation. Part II. Performance of the Skill (700 points)	100										
A. Performance of the skill:											
1. Preparation (setting up supplies and equipment for demonstration).	50										
2. Actual performance of the agricultural skill.	450										
3. Cleaning up (removal of supplies and equipment and cleaning up demonstration area).	50										
B. Is the skill applicable to be performed by a high school student in the workplace?	50										
C. Satisfactory participation by all team members.	100										
Part III. Response to Questions (100 points) Is the team able to answer questions quickly indicating familiarity of the skill?	100										
Total Points Penalty Deduction [10 pts. @ major fraction of a minute]	1100										
Final Score											
Ranking											

Part I. Explanation of Skill (300)
A. Introduction of team members, justification of the agricultural skill, explanation of skill as
performed, and summary of conclusions. (100)
B. Satisfactory participation by all team members (100)
Di Sullsiaelorj paraelparon og an leann menneers (100)
C. General effectiveness of the explanation. (100)
Part II. Performance of the Skill (700)
A. Performance of the Skill
1. Preparation (setting up supplies & equipment for demonstration (50)
2. Actual performance of the agricultural skill (450)
I I I I I I I I I I I I I I I I I I I
3. Cleaning up (removal of supplies & equipment & cleaning of demonstration area (50)
B. Is the skill applicable to be performed by a high school student in the workplace? (50)
C. Satisfactory participation by all team members (100)
Part III. Response to Questions. Is the Team able to answer questions quickly indicating familiarity of the
skill? (100)

FFA BROADCASTING SCORE CARD

Chapter _____

TEAM		1	2	3	4	5	6	7	8	9	10
	Points										
Part I. Subject Matter (250 points)											
A. Unity of organization	50										
B. Relevance to agriculture	50										
C. General effectiveness Part II. Continuity (400 points)	150										
A. Exchange between students (pause)	100										
B. Volume of broadcast	100										
C. Participation by team members	100										
D. Background noises	100										
Part III. Listener Importance (350 points)											
A. Student's ability to pronounce words properly	100										
B. Motivation of student's presentation	100										
C. Student's ability to hold audience	150										
Total Points	1000										
Penalty Deduction [10 pts. per minute or major	fraction]										
Final Score											
Ranking											

Chapter _____

Part I. Subject Matter (250)	
A. Unity of organization (50)	
B. Relevance to agriculture topic (50)	
C. General effectiveness (150)	
C. Ocheral effectiveness (150)	
Part II. Continuity (400)	
A. Exchange between students (pause) (100)	
B. Volume of broadcast (100)	
C. Participation by team members (100)	
C. Participation by team members (100)	
D. Background noises (100)	
Part III. Listener Importance (350)	
A. Student's ability to pronounce words properly (100)	
D. Mativation of student's presentation (100)	
B. Motivation of student's presentation (100)	
C. Student's ability to hold audience (150)	
Penalty Deduction [10 pts. @ major fraction of a minute]	

Jr./Sr. Creed Speaking Rubric (page 1 of 2)

Oral Communication					1	
Indicators	Very strong evidence skill is	Moderate Evidence skill is	Evidence skill is not present:	Points	Weight	Total
malcators	present: 5-4 points	present: 3-2 points	1-0 points	Earned	Weight.	Score
	 Speaks very articulately 	 Speaks articulately, but 	 Speaks articulately, but 			
	without hesitation.	sometimes hesitates.	frequently hesitates.			
A. Speaks without	 Never has the need for 	 Occasionally has the need 	 Frequently hesitates or has 		X25	
hesitation	unnecessary pauses or	for a long pause or	long, awkward pauses while		725	
	hesitation when speaking.	moderate hesitation when	speaking.			
		speaking.				
	 Speaks at a moderate pace 	 Speaks at a moderate 	 Pace is too fast/slow; nervous. 			
B. Pace	to be clear.	pace most of the time, but			X10	
5.1400		shows some nervousness.			Alto	
	•Voice is upbeat, impassioned	•Voice is somewhat	•Voice is not upbeat; lacks			
C. Tone	and under control.	upbeat, impassioned and	passion and control.		X15	
		under control.				
	 Pronunciation of words is 	 Pronunciation of words is 	 Pronunciation of words is 			
D. Pronunciation	very clear and intent is	usually clear, sometimes	difficult to understand; unclear.		X15	
	apparent.	mumbled.				
	•Emitted a clear, audible	 Emitted a somewhat 	•Emitted a barely audible voice			
E. Volume	voice for the audience	clear, audible voice for	for the audience present.		X15	
	present.	audience present.				
Non-verbal Comm	unication - 300 points					
	 Eye contact consistently 	 Eye contact is mostly 	 Eye contact does not always 			
	used as an effective	effective and consistent.	allow connection with the			
A. Attention (eye	connection.	 Mostly looks around the 	speaker.		X15	
contact)	 Constantly looks at the 	audience (60-80% of the	 Occasionally looks at 		A15	
	entire audience (90-100% of	time).	someone or some groups (less			
	the time).		than 50% of the time).			
	 Does not have distracting 	 Sometimes has distracting 	-			
	mannerisms that affect the		from the effectiveness of the			
B. Mannerisms	effectiveness.	the presentation.	presentation.		X15	
	 No nervous habits. 	 Sometimes exhibits 	 Displays some nervous habits - 		A15	
		nervous habits or ticks.	fidgets or anxious ticks.			
	•Gestures are purposeful and	 Usually uses purposeful 	 Occasionally gestures are 			
	effective.	gestures.	used effectively.			
	 Hand motions are expressive 	 Hands are sometimes 	 Hands are not used to 			
	and used to emphasize talking	used to express or	emphasize talking points; hand			
C. Gestures	points.	emphasize talking points.	motions are sometimes		X15	
	 Great posture (confident) 	 Occasionally slumps; 	distracting.			
	with positive body language.	sometimes negative body	 Lacks positive body language; 			
		language.	slumps.			
	•Is extremely well poised.	 Is usually well poised. 	 Isn't always well poised. 			
D. Well poised	 Poised and in control at all 	 Poised and in control 	 Sometimes seems to lose 		X15	
	times.	most of the time; rarely	composure.			
		loses composure.				

Jr./Sr. Creed Speaking Rubric (page 2 of 2)

Indicators	Very strong evidence skill is	Points	Weight	Total		
indicators	present: 5-4 points present: 3-2 points 1-0 points		1-0 points	Earned	Weight	Score
A. Detail oriented	which support answers/basis	 Is mostly detail oriented. Usually provides details which are supportive of the answers/basis of the questions. 	 Has difficulty being detail oriented. Sometimes overlooks details that could be very beneficial to the answers/basis of the question. 		X20	
B. Speaks unrehearsed	 Is able to speak quickly with 	 Mostly speaks unrehearsed with comfort and ease, but sometimes seems nervous or unsure. Is able to speak effectively but has to stop and think and sometimes gets off focus. 	 Shows nervousness or seems unprepared when speaking unrehearsed. Seems to ramble or speaks before thinking. 		X20	
C. Examples used in response to questions	and clearly explained. •Examples are original, logical and relevant.	 Examples are usually concrete, but sometimes needs clarification. Examples are effective, but need more originality or thought. 	 Examples are abstract or not clearly defined. Examples are sometimes confusing, leaving the listeners with questions. 		X20	
			Gross Total Points			
		Time Dedu	ction (-1 point per second over)			
	Accuracy Deduction	(-20 points per word, deter	nined from the accuracy judges)			
			Net Total Points			
			Rank			

PUBLIC RELATIONS SCORE CARD

ΓΕΑΜ		1	2	3	4	5	6	7	8	9	10
	Points										
Part I. Presentation Content (275 points)											
A. FFA Knowledge	75										
B. Promotes Local Program	100										
C. Relevance to Target Audience/Presentation Directly Addresses Target Audience	100										
Part II. Overall Presentation Effectiveness (275 points)											
A. Organization and clarity of Presentation	75										
B. Equal Member Participation	50										
C. Interest Holding Ability	50										
D. Grooming, Dress, Posture, Poise	50										
E. Innovation and Creativity	50										
Part III. Communication Ability (275 points)											
A. Grammar, absence of speech mannerisms	75										
B. Vocal Quality, pitch, tone, force	100										
C. Power of expression, fluency, sincerity, emphasis	100										
Part IV. Response to Questions (175 points)											
A. General Effectiveness	50										
B. Equal Participation	25										
C. Familiarity with the Subject	50										
D. Ability to Think Quickly	50										
Total Points	1000										
Penalty Deduction [1 pt. per second over/under	time]										
Final Score											
Ranking											

Public Relations Judges Notes Chapter: **Presentation Content (275 Points Total)** FFA Knowledge (75 point) **Promotes Local Program (100 Points) Relevance to Target Audience/Presentation Directly Addresses Target Audience (100 Points) Overall Presentation Effectiveness (275 Points Total) Organization and Clarity of Presentation (75 points) Equal Member Participation (50 points) Interest Holding Ability (50 points)** Grooming, Dress, Posture, Poise (50 points) **Innovation and Creativity (50 points) Communication Ability (275 Points Total)** Grammar, absence of speech mannerisms (75 points) Vocal quality, pitch, tone, force (100 points) Power of expression, fluency, sincerity, emphasis (100 points) **Response to Questions (175 Points Total) General Effectiveness (50 points) Equal Participation (25 points)** Familiarity with the Subject (50 points) **Ability to Think quickly (50 points)** Penalty Deduction (1 pt. per second over/under time)

Ag Issues Forum

Chapter _____ Area____

The portfolio should include items described in Section 3a, 3b, and 3c of the guidelines, and is limited to 10 pages, single-sided (5 pages double-sided) maximum.

State-qualifying teams must submit a portfolio as a PDF file via the judgingcard.com system no later than 5:00 p.m. on the Tuesday preceding the state contest.

Portfolio Score Card					
	Possible Points				
1. Cover (required Info)	10				
2. Summary of Issue - quality and complete information (2 pages Maximum)	20				
3. Bibliography (APA format)	5				
4. Forum Documentation Page	15				
5. Pictures, letters, articles	25				
6. Overall portfolio (neatness and creativity)	25				
Subtotal	100				

• Deduction for exceeding the maximum number of pages and incomplete	Team subtotal:	
cover page (10 pts max)	Deduction:	
	Team score:	

Judge's Signature _____

TEAM:		1	2	3	4	5	6	7	8	9	10
	Points										
1. Introduction	100										
2. Pro Viewpoint	200										
3. Con Viewpoint	200										
4. Summary Summarize Pro Viewpoint Summarize Con Viewpoint	100										
5. Overall Presentation	50										
 6. Questions Quality of answers (200) Participation by team members (50) 	250										
7. Portfolio Scorecard Total	100										
Total Points	1000										

AGRICULTURAL ISSUES PRESENTATION SCORE CARD

Team Presentation Total:

Judge's Signature:

Ag Issues Forum Scorecard

Chapter Area
Introduction (100) Statement of the issue Why is this issue important
Pro View Points (200) - Identification of positive points - Points Addressed are relevant
Con View Points (200) Identification of negative Points Points addressed are relevant
Summary of viewpoints (100) - Both pro and con viewpoints reviewed and summarized
 Overall Presentation (50) Participation, creativity, quality & power, clear with right pace and word pronunciation, no distractions, appropriate gestures, poised, etc.
Quality of response (200) - Appropriate response - Knowledge of issue
 Participation (50) Team members response to questions Equal team participation Everyone answered a question
Questions: (250)
Portfolio (100) - See separate portfolio scorecard

Cover Letter Scorecard

Name: _____

Area: _____ Chapter: _____

	Possible Score	Participant's Score
Format		
Spacing	5	
Appropriate Font	5	
Paragraph justification (left)	5	
Addressed correctly	5	
Limited to one page	5	
Used correct paper	5	
Grammar/Punctuation/Spelling	20	
Content		
Identified position sought	5	
Interest in position	5	
• Where learned of job	5	
Appropriately conveyed contact info	5	
Employability	10	
Identified next steps	5	
Meshed with resume and references	5	
General appearances		
Overall impression	5	
Readability and flow	5	
Total	100	

Judge's Signature: _____ Date: _____

Resume Scorecard

Name: _____ Area: _____ Chapter: _____

	Possible Score	Participant's Score
Format		
Appropriate Font	10	
• Structure	10	
Limited to two pages	5	
Used correct paper	5	
Content		
Contact information conveyed	15	
Position sought or employment objective	15	
• Identified education or relevant course- work	15	
• Identified relevant experience & skills	15	
Identified achievements & honors	15	
Mentioned/had references	15	
Grammar	10	
Punctuation	10	
Spelling	10	
General appearance		
Overall impression	25	
Readability and flow- spacing	25	
Subtotal	200	

 Judge's Signature:

Date:

Application Scorecard

Name: _____

Area: _____ Chapter: _____

	Possible Score	Participant's Score
Consistent with Resume		
• Name	10	
Education	10	
Experience	10	
Other information	10	
Reference	10	
Grammar/Punctuation/Spelling		
Capitalization when appropriate	6	
Abbreviations when appropriate	6	
Punctuation	6	
• Spelling	6	
• Grammar	6	
Form Completed		
• Finished in allotted time	5	
• "N/A" indicated where appropriate	5	
Overall impression		
Spacing	5	
Consistency	5	
Total	100	

Judge's Signature:	· · · · · · · · · · · · · · · · · · ·	Date:	

Telephone Interview Scorecard

Name: _____

Area: _____ Chapter: _____

	Possible Score	Participant's Score
First Impression		
Introduction	5	
Spoke clearly	5	
Appropriate voice inflection	5	
Gathered appropriate information		
Time/Date	5	
Location	5	
• Contact information (name, number, etc.)	5	
Response to questions		
Accurate	5	
Concise	5	
Overall impression Poise Pleasant Professional Courteous Communicated effectively Ends call appropriately 	10	
Total	50	

Judge's Signature:	Date:	

Personal Interview Scorecard

Name: _____

Area: _____ Chapter: _____

	Possible Score	Participant's
Appearance		
Professional dress	25	
Appropriately groomed/neat	25	
First impression		
• Greeting	25	
• Introduction	25	
Body language	25	
Responses to questions		
Knowledge relayed	30	
• Abilities described & matched	20	
Accurate	20	
Cogent & organized	20	
• Shared appropriate experiences	20	
Quality of information	20	
Consistent responses	20	
Communication skills		
Persuasive	20	
Proper grammar	15	
Enunciation	15	
Appropriate volume	15	
Concise, avoided rambling	15	
Confident	20	
Sincere	15	
• Poise	20	
Discretion/tact	15	
Conclusion		
• Posed appropriate questions to	25	
Clarified next steps	25	
• Appropriate thanks and exit	25	
Total	500	

Follow Up Letter Scorecard

 Name:

 Area:

 Chapter:

	Possible Score	Participant's Score
Format Directed to appropriate person Address/salutation appropriate Level of formality appropriate 	10	
Content		
Expressed appreciation	5	
Appropriate level of reiteration of qualities	5	
Re-expressed interest	5	
Provisions for follow-up stated	5	
Grammar/punctuation/spelling	10	
Overall impression Legible (including signature) Appropriate length 	10	
Total	50	

Judge's Signature:	Date:
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Agriculture Advocacy Score Sheet

Chapter Area	
A. Conciseness, clarity of presentation (50)	
A. Conciseness, clarity of presentation (50)	
B. Organization of presentation (100)	
C. Ability to hold audience's interest (50)	
D. Innovativeness, uniqueness, creativity of presentation (150)	
E. Power of expression, fluency, sincerity, enthusiasm (125)	
F. Equal participation by team members (50)	
G. Response to questions (200)	
H. Overall quality and effectiveness (125)	
I. Agricultural Industry Knowledge and Skill (150)	
*** Penalty Deduction (1 point per second over/under time)	
TOTAL (1000 pts. possible)	

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